

**DISTRICT CODE: 852
BUILDINGS/GROUNDS/PROPERTY MANAGEMENT**

Policy reflects Minnesota statute and aligns with other District 270 policies.

The Board recognizes that the education of children is dependent upon many factors, including a proper physical environment that is safe, clean, attractive, pleasant, and functions smoothly.

The care, custody, and safekeeping of all school district property is the general responsibility of the supervisor of Buildings and Grounds reporting to the director of Business Services. It will be the supervisor's responsibility to establish such procedures and employ such means that will ensure the proper maintenance and safekeeping of school district property.

Within each school, the Building and Grounds Supervisor will be responsible for the proper care and maintenance of the building, equipment, and grounds, in consultation with the building principal. The Buildings and Grounds Supervisor will establish the duties of custodial and maintenance employees assigned to his or her building in consultation with the principal and the head custodian.

Adopted: April 22, 2003

Revised: March 17, 2015

Reviewed: April 17, 2018