

DISTRICT CODE: 510

ATHLETIC AND ACTIVITIES POLICY

Policy reflects Minnesota statute and aligns with other District 270 policies.

I. PURPOSE

The purpose of this policy is to impart to student, employees, and the community, the School District's Policy related to student athletic and activities programming.

The Board of Education recognizes the value of athletic and activities programming as an integral part of the total school experience for all students of the District. An athletics and activities program will be established for eligible individual students or teams of eligible students in full compliance with the rules of the Minnesota State High School League (MSHSL), the Lake Conference (LC), and applicable District 270 Policies.

II. GENERAL STATEMENT OF POLICY

The Board recognizes the important contributions school athletics and activities provide by offering opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well being. These programs compliment the instructional program in providing students with additional opportunities for personal learning, leadership, character skill building, and development. The Board therefore wishes to provide as wide a range of participation possibilities within available resources.

III. RESPONSIBILITIES

- A. Students who participate in school-sponsored Minnesota State High School League (*MSHSL*) athletics and activities are expected to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school athletics and activities.
- B. Spectators at school sponsored events, including parents, employees, and other members of the public, are expected to behave in an appropriate manner at those events.

- C. Students and employees may be subject to disciplinary action for conduct violating the District Code of Conduct. Parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate or illegal behavior at these events.
- D. It shall be the responsibility of the District Director of Student Activities to develop and implement a plan to disseminate information needed to inform students, parents, staff, and the community of the opportunities available within the District's athletics and activities programming and the rules of participation.
- E. Students who participate in the District's Athletic and Activities Programming are subject to and must abide by District Policy, School and Athletic and Activities Handbook rules, regulations, and procedures. Additionally, student participants, supervisory staff, and coaches are subject to Minnesota State High School League (MSHSL) rules governing athletics and activities. It shall be the responsibility of those employees who conduct MSHSL as well as other District sanctioned athletic and activities programming to familiarize students and parents with all applicable rules, penalties, and opportunities.
- F. The District Student Activities director, and Assistant Superintendent, shall be responsible for conducting an annual evaluation of school athletic and activities programming and presenting the results of any recommendations to the School Board.

IV. ADDITION AND DELETION OF INTERSCHOLASTIC ATHLETIC OFFERINGS.

The Board recognizes that student interest in athletic and activities participation changes over time and that offerings available to students must change in response. In addition, the School Board charges the District Director of Student Activities with the development and implementation of a process to regularly survey student interest regarding athletic and activities offerings. The superintendent is responsible for the implementation of a process for considering the addition and deletion of athletic and activities programming.

Approved: October 22, 1981

Revised: April 11, 1985; October 19, 1989; August 13, 1992; April 21, 1994; February 19, 2004; September 2004, September 17 2009, November 19, 2015, December 18, 2018

Regulations begin on next page.

DISTRICT CODE: 510 REGULATIONS

ATHLETIC AND ACTIVITIES POLICY

I. ATHLETIC AND ACTIVITIES PARTICIPATION GUIDELINES

- A. One of the primary goals of the athletic and activities programming is to provide active participation for a maximum numbers of students. Students who join athletics and activities programs may expect to be provided opportunities for actual participation time, but may also expect to have to work diligently to gain the greatest amounts of participation time.
- B. Athletics only: Active participation will vary according to level of competition, with greater playing time afforded at junior high through junior varsity levels, and less at senior high level where the increased competitiveness of contests places relatively more importance on winning and comparative school standings. Squad size at the senior high, junior varsity, and sophomore level may be regulated by the coaching staff with the approval of the District Director of Student Activities when it is necessary to do so because of financial, space, staffing, or roster limitations.
- C. The number and kinds of athletic and activities programming will be responsive to student interest as well as to budget limitations. The direction and the expansion of the intramural athletic program will be a direct result of student interest. Continuous re-evaluation of athletics and activities programming will create stronger and more unique programming that fits individual and group needs.
- D. Grade Level Participation (Athletics only):
 - 1. Grades 7-8: The goal of junior high school athletics is to provide participation opportunities for all students. There may, however, be occasions when the numbers of participants in junior high athletic programs exceed the number that coaches can properly instruct and safely supervise. When that occurs, additional coaches may be added or participation limited with the approval of the District Director of Student Activities.
 - 2. Grades 9-12: All students will be afforded the opportunity to participate in intramural, extramural and/or interscholastic activities as resources permit.
 - 3. Junior High Students (7-8) on Senior High Teams
Junior high students may participate in senior high sports in accordance with provisions outlined in section VII of these regulations.
- E. Equitable Resources and Athletic Activities

Athletic activities, equipment, and facilities will be provided for both sexes on an equitable basis and as directed by state statute. The number and kinds of athletic

activities will be responsive to student interest. Continuous change, partial or total, of the athletic program will create a stronger and more unique program that fits individual and group needs.

II. COACH SELECTION (ATHLETICS ONLY)

- A. It is the intent of the School District to employ the best-qualified coaches possible. Coaches shall be selected and assigned by the appropriate athletic coordinator or director with input as needed from the building principal or other supervisors. (The selection of junior high coaches shall include consultation with the senior high head coach, with the final decision resting with the appropriate athletic coordinator.) Whenever coaching vacancies occur, efforts shall be made to recruit and hire well-qualified coaches from among the District 270 licensed staff. These efforts include posting as prescribed in Board rules and regulations. When qualified candidates are not available from within the licensed staff or the pool of qualified candidates on staff does not include a person with the special ability and background desired to meet the demands of a particular position, other qualified persons may be employed. Coaches will be minimally of legal age and subject to customary Human Resources Hiring Practices and Procedures.
- B. When a staff member terminates employment as a teacher in the District, the person may continue in a coaching position at the discretion of the District Director of Student Activities with input from the Assistant Superintendent if there are no better qualified candidates on staff.
- C. Staff members may make application for positions occupied by non-staff persons even though such positions have not been announced as vacancies. Staff applications must be made within three weeks of the official close of the season for fall sports and by April 15 for winter and spring sports. Such applications must then receive consideration by the athletic coordinator/director.
- D. Program and Coaching Evaluations
1. District Director of Athletics and Activities and/or appropriate athletic coordinator will ensure that each sport activity is summarized in written form within 45 school days of the completion of its season, defined by the end of the State Tournament in that activity as defined by Minnesota State High School League-sanctioned events.
 2. The District Director of Student Activities, on behalf of the Hopkins School District, will ensure that each licensed or non-licensed head varsity coach is provided a timely notice upon non-renewal of the head varsity coaching contract according to state mandated requirements, timelines or as specified according to current district employment contract language.

III. ATHLETICS and ACTIVITIES PROCEDURES

A. Participation Fees

1. A fee schedule for participation in athletics and activities has been established by the Board of Education and will be reviewed annually.
2. Fees are refunded as outlined in guidelines provided by the District.
3. Scholarships Students may be eligible for a participation fee scholarship or may choose an alternative fee payment by submitting a scholarship request form and meeting established criteria.
4. Minimal fees are charged for intramural athletics and some activities.

B. Supervision

1. The Director of Student Activities or coordinator and the principal will ensure that coaches and supervisory staff carry out their duties and assignments in a professional manner and in the best interests of student participants.
2. Control and Behavior of Students
 - a. It is the responsibility of the coach or supervisory staff to see that the conduct of student participants is above reproach on the playing field or floor, in the locker room, on the bus, and in every aspect of all activities conducted inside as well as outside of the District. District and MSHSL rules and regulations governing behavior of student participants must be vigorously supported and enforced by all coaches and supervisory staff.
 - b. It is the responsibility of the coach or supervisory staff to see that students are supervised at all times when using either indoor or outdoor supervisory staff facilities. Facilities will not be used when coaches or supervisors are not present.

C. Informed Consent (Athletics Only)

By its nature, participation in interscholastic athletics includes risk of injury that may range in severity. Although serious injuries are not common in supervised school athletic programs, it is impossible to eliminate the risk. Participants can and have the responsibility to help reduce the chance of injury. Athletes must obey all safety rules, report all physical problems to their coaches, follow a proper conditioning program, and inspect their own equipment daily.

D. Physical Examinations and Insurance (Athletics Only)

1. Athletes must have on file in the school a record of a physical examination performed by a physician as specified under MSHSL, State Health Guidelines, or at least every three years.

2. All participants will show proof of insurance coverage or submit an insurance waiver form.

IV. CONDUCT AND ELIGIBILITY RULES

The MSHSL rules and recommendations governing eligibility and rule infractions by athletes shall be strictly observed unless specifically superseded by District policy. Upon registration in any District 270 athletic and activities programming, an athlete acknowledges the eligibility requirements, outlined by the MSHSL and included in the registration material, and agree to adhere to the requirements throughout their participation career.

V. MSHSL AND DISTRICT 270 DISCIPLINARY ACTION/ SANCTIONS

A. Chemical Violations

1. First Violation: Student and parent must meet with appropriate building athletic administration before eligibility is reinstated. No exception is permitted for a student who becomes a participant in a treatment program.
2. Second Violation: Student must participate in a chemical evaluation performed by an outside agency and must comply with all recommendations coming from that evaluation. No exception is permitted for a student who becomes a participant in a treatment program.
3. Third and Subsequent Violations: Student must participate in a chemical evaluation performed by an outside agency and must comply with all recommendations coming from that evaluation.
4. Accumulative Penalties: Penalties shall be accumulative beginning with and throughout the student's participation on a high school, junior varsity, B-Squad, sophomore or junior high team or activity as noted in Regulations Section IV.
5. Denial Disqualification: A student shall be disqualified from all interscholastic athletics and activities for nine (9) additional weeks beyond the student's original period of ineligibility when the student denies violation of the rule, is allowed to participate, and then is subsequently found guilty of the violation.
6. Confirmation may be based on reports by any or all of the following:
 - a. Admission by student.
 - b. Administrative investigation.

- c. Report by member of authorized school staff.
- d. Law enforcement agency.
- e. Parent/Guardian.

B. Sexual/Racial/Religious Harassment/Violence and Hazing

During the calendar year, a student shall not violate the sexual harassment and sexual violence bylaws of the Minnesota State High School League and School District 270.

1. A student shall not engage in sexual, racial or religious harassment or sexual, racial, religious violence or hazing during the school year or any portion of an activity season which occurs prior to the start of the school year or after the close of the school year.
2. Sexual, Racial, Religious Harassment and Hazing Violations A. Penalty for Category I Activities:
 - a. First Violation:
The student shall lose eligibility for the next two consecutive interscholastic contests of two weeks; 14 calendar days, of a season in which the student is a participant, whichever is greater.
 - b. Second Violation:
The student shall lose eligibility for the next six consecutive interscholastic contests or three weeks, 21 calendar days, whichever is greater, in which the student is a participant.
 - c. Third or Subsequent Violations:
The student shall lose eligibility for the next 12 consecutive interscholastic contests or four weeks, 28 calendar days, whichever is greater, in which the student is a participant.
 - d. Progressive Penalties:
Penalties for sexual harassment violations shall be progressive beginning with the first violation and continuing through out the student's high school career. Penalties shall be served consecutively.
3. Sexual, Racial, Religious Violence and or Hazing Violations:
 - a. Penalty for Category I and II Activities:
The student shall lose eligibility for the next 12 calendar months.

Definitions:

A. *Sexual harassment is a form of sex discrimination which is prohibited by Section 703 of Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000e, et seq., and Minnesota Statutes Sections 363A, the Minnesota Human Rights Act.*

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature.
2. Sexual harassment may include but is not limited to:
 - a. verbal, written/graphic harassment or abuse;
 - b. subtle pressure for sexual activity;
 - c. inappropriate patting or pinching;
 - d. intentional brushing against the individual's body;
 - e. demanding sexual favors accompanied by implied or overt threats concerning an individual's employment or educational status;
 - f. demanding sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status;
 - g. any unwelcome touching of a sexual nature.

B. Sexual contact is a physical act committed with sexual or aggressive intent. Sexual contact involves the touching of another person's intimate parts or forcing another to touch one's intimate parts, either above or below one's clothing, and includes, but is not limited to:

1. touching, patting, grabbing, or pinching another person's intimate parts, either same sex or opposite sex;
2. coercing or forcing sexual contact on another;
3. coercing or forcing sexual penetration on another;
4. threatening to force sexual contact or penetration on another.

Intimate parts include the primary genital area, groin, inner thigh, buttocks, or breast of a human being. Sexual penetration means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any intrusion however slight into the genital or anal openings of an individual's body.

- C. Racial harassment consists of physical or verbal conduct relating to an individual's race when the conduct:
1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 3. otherwise adversely affects an individual's employment or academic opportunities.
- D. Racial violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, race.
- E. Religious harassment consists of physical or verbal conduct which is related to an individual's religion when the conduct:
1. has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment;
 2. has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
 3. otherwise adversely affects an individual's employment or academic opportunities.
- F. Religious violence is a physical act of aggression or assault upon another because of, or in a manner reasonably related to, religion.
- G. Hazing:
1. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization or for any other purpose.
 - a. No student, teacher, administrator, coach, volunteer, official or employee of a school shall plan, direct, encourage, aid or engage in hazing.
 - b. No teacher, administrator, coach, volunteer, official or employee of a school shall permit, condone or tolerate hazing.
 - c. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
 - d. This policy applies to behavior that occurs on or off school property and during and after school hours.

- e. A person who engages in an act that violates League policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- f. The School District will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, official, or employee of the school district who is found to have violated this policy.

2. Hazing may include but is not limited to:

- a. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;
- b. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- c. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health of the student;
- d. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;
- e. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.

3. "Student organization" means a group, club or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

4. Reporting Procedures

- a. Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate School District official designated by this policy.
- b. The building principal is the person responsible for receiving reports of hazing at the building level. Any person may report hazing directly to a School District human rights officer or to the superintendent.
- c. Teachers, administrators, officials, volunteers, and employees of the school district shall be particularly alert to possible situations, circumstances or events which might include hazing. Any such person who receives a report of, observes, or has other knowledge or belief of conduct which may

constitute hazing shall inform the building principal immediately.

- d. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades or work assignment.

5. Reprisal

The School District will discipline or take appropriate action against any student, teacher, administrator, volunteer, coach, official or employee of the school district who retaliates against any person who makes a good faith report of alleged hazing or against any person who testifies, assists, or participates in an investigation, or against any person who testifies, assists or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

C. Local Rules and Regulations

1. Disciplinary action is to be decided by the principal, District Director of Athletics and Activities, and head coach in cases not covered by MSHSL rules.
2. Some HHS discipline rules have more severe penalties than the MSHSL. In such cases, the more severe penalty shall prevail.
3. Because students in leadership roles are role models for other students and are likely to have greater visibility than other team members, the School District holds them to a higher standard of conduct.

a. Captains

Upon confirmation of a first MSHSL violation, a captain will lose their captaincy for the current season or the next season participated in following the violation. If a second MSHSL violation occurs, student will NOT be eligible for captaincy for remainder of high school career in any activity.

b. Awards

No letter award will be given to student participants with a MSHSL violation during the current season of participation, or next season if violation occurs during time of non-participation. Coaches and supervisory staff will consider MSHSL violations when nominating student participants for all awards.

VI. ACADEMIC ELIGIBILITY

In an effort to maintain high academic expectations and credible academic standards while assuring that students are making progress toward graduation, the following criteria must be met for a student to remain academically eligible.

A. Academic Criteria Policy for Athletic Participation for Students in Grades 7-9

Students receiving an F grade in any class at any time will go on “academic support”. The academic support system will proceed as follows:

- At various times during each marking period, the athletic coordinator will do an academic evaluation of the students that are participating in the after-school athletic programs. The coach will then receive a list of student athletes that are on their team that have an F.
- If a student is failing before a formal marking period, teachers may contact the Athletic Coordinator at anytime to notify the coordinator of the failing grade.
- The Athletic Coordinator will notify the coach and the coach will contact the parent(s).
- At this time the student will be on “academic support”.
- The student, in cooperation with the instructor, coach, and Athletic Coordinator, will attend practices, and support services as directed by the instructor, coach, and the coordinator.
- The student will route a progress report to his/her teachers. If the student receives an “unsatisfactory” (U) toward progress; the student will not be allowed to participate in competitions and contests. Students will be allowed to practice while on “academic support”. Once the student has received a satisfactory progress report (S), they may resume full team participation.

A student will be considered in “good standing” when at a formal marking period (mid- quarter/quarter) there are no F’s on the grade report. At this time the student will off “academic support”.

The following criteria is in place for all extra- and co-curricular activity participation at Hopkins High School.

At the end of the previous grading period (9 week), each student in grades 10-12 must meet a minimum of 2 of the 4 criteria listed below.

- Earn 3 credits toward graduation in the immediate previous grading period.
- Maintain a cumulative Grade Point Average (GPA) of 2.00 or higher.
- Earn a quarter Grade Point Average (GPA) of 2.50 or higher.
- Meet the accrued total credits listed below, by grade, by quarter:

Grade	1st	2nd	3rd	4th
10 th Grade	6	10	14	18
11 th Grade	22	26	30	34
12 th Grade	38	42	46	50

ACADEMIC PROBATION: The first time a student does not meet the criteria, they can appeal the decision to the activities director with a letter explaining the reason for the sub-par academic performance. If approved, the student will be allowed to participate but must meet the following criteria for the duration of the grading period. The coach will call parent/guardian and explain that student is on academic probation but will be allowed to participate provided they meet the criteria below:

- Student will not have any unexcused absences during the period of probation.
- Student will attend Academic Support session(s) at least once per week*
- Student will not be involved in negative or adverse behavior of any kind.
- Student will submit weekly progress reports to the activities office.

ACADEMIC SUSPENSION: A student that fails to meet the criteria listed above for two consecutive grading periods will be placed on academic suspension and will not be allowed to participate in practice or competition for the duration of the quarter/grading period.

VII. JUNIOR HIGH (Grades 7 and 8) PARTICIPATION ON SENIOR HIGH TEAMS

Exceptional junior high athletes may participate on senior high teams under the following conditions:

A. When the Sport is not offered at the Junior High

Any junior high student may participate on a senior high team in a sport that is not offered at junior high if the senior high coach and Athletic coordinator, the junior high principal and athletic coordinator, and the District Director of Athletics and Activities determine the athlete is developmentally ready to participate, approve and agree to the availability of space and coaches, and of schedule compatibility. Junior high athletes shall not be granted early dismissal for regular daily practices, but may be dismissed early for games, special meets, and tournaments.

B. When the sport is offered at junior high but exceptionally talented athletes exhibit potential for senior high level competition.

C. As a means of promoting and encouraging exceptionally talented students to develop their athletic skills to the fullest degree consistent with their

maturational, physiological, and psychological readiness levels and compatible with their educational needs, talented junior high athletes may be afforded opportunity to participate on senior high school teams, subject to the following conditions:

1. Requests for senior high level participation may be initiated by an athlete or parent of an athlete, a coach, or athletic coordinator, or a principal. Requests are to be made on a form provided by the District and submitted to the District Director of Athletics and Activities, who shall consult with the junior high coach, athletic director, and principal, and the senior high coach and athletic director to determine the appropriate disposition of each request.
2. No junior high athlete shall be admitted to senior high school participation without first presenting to the high school coach a completed request form bearing the signature of approval of the District Director of Student Activities.
3. All junior high athletes who receive District Director of Student Activities approval for senior high school participation shall undergo a try-out period in which the senior high school coach evaluates the athlete's physical, psychological, social, and emotional readiness for competition at high school level. The try-out period shall not exceed three weeks. Any athlete determined to be unready for such competition shall have the option of returning to junior high participation, subject to Article III, Section 2, of the Classic Lake Conference Handbook.

VIII. STUDENT MEALS AND LODGING

- A. As per District 270 Food and Beverage Policy or MSHSL Recommended Guidelines.
- B. Lodging may be provided for state-level meets/contests held outside the metropolitan area.

IX. PROCEDURES FOR RESOLVING COMPLAINTS

A. Informal Procedure

A complainant should observe the following procedures for informal resolution of complaints.

Participants:

1. discuss the problem with captain(s). If problem is not resolved,
2. schedule informal conference with coach or supervisory staff. If problem is not resolved,
3. schedule informal conference with the appropriate coordinator. (If the coordinator is the individual against whom complaint is registered, void this step and go to step 4.)
4. if problem is not resolved, invoke formal complaint.

B. Formal Complaint Procedure

1. schedule informal conference with principal. If problem is not resolved, invoke formal complaint, or,
2. schedule informal conference with District Director of Student Activities. If problem is not resolved, invoke formal complaint, or
3. schedule informal conference with Assistant Superintendent.

C. Parents:

1. Informal Procedures:
A parent desiring to resolve a complaint through informal procedures should schedule an informal conference with the Athletic Director. If problem is not resolved, invoke formal complaint.
2. Formal Procedures:
 - a. Coordinator Level
If complainant is not satisfied with the disposition of a complaint at the Informal Level, complaint may be filed in writing with the coordinator (or with the principal if the complaint involves a coordinator who is also a coach or the supervisor). The complaint will include:
 - nature of the complaint
 - facts on which complaint is based (dates, persons, places, actions, etc.)
 - relief requested

Meeting with coordinator: Within 10 school days after receipt of the

written complaint the coordinator will meet with complainant in effort to resolve the complaint.

b. Principal's Level:

1) Filing of Complaint: If complainant is not satisfied with disposition of the complaint at coordinator level, or if no decision has been rendered within 10 school days after meeting with the coordinator, complainant may file the complaint in writing with the principal.

2) Meeting with Principal: Within 10 school days after receipt of the written complaint, the principal will meet with complainant in effort to resolve the complaint.

c. District Director of Athletics and Activities Level:

1) Filing of Complaint: If complainant is not satisfied with disposition of the complaint at the principal level, or if no decision has been rendered within 10 school days after meeting with the principal, complainant may file the complaint in writing.

2) Meeting with District Director of Athletics: Within 10 school days after receipt of the written complaint, the District Director of Athletics and Activities will meet with complainant in effort to resolve the complaint.

d. Assistant Superintendent Level

1) Filing of Complaint: If complainant is not satisfied with disposition of the complaint at the District Director of Athletics and Activities level, or if no decision has been rendered within 10 school days after meeting with the District Director of Athletics and Activities, complaint may be filed in writing with the Assistant Superintendent

2) Meeting with the Assistant Superintendent: Within 10 school days after receipt of the written complaint, the Assistant Superintendent will arrange to meet with complainant in effort to resolve the complaint.

X. ADDITION AND DELETION OF INTERSCHOLASTIC OFFERINGS

The District Director of Student Activities is charged with the development and implementation of a process to regularly survey student interest regarding interscholastic offerings. The superintendent is responsible for the implementation of a process for

considering the addition and deletion of interscholastic activities.

A. Interest Survey

Secondary students will be surveyed at least every other year to determine interest in interscholastic offerings. The information collected through student surveys will be used to identify potential additions or deletions to interscholastic offerings. Students also may initiate consideration of interscholastic program changes through petitions directed to the District Director of Athletics and Activities demonstrating substantial student interest in a particular activity.

B. Criteria for Addition/Deletion of Interscholastic Offerings Potential interscholastic activity offering additions/deletions will be judged on the following criteria:

1. There is substantial interest and ability to sustain a viable interscholastic activity.
2. It will substantially address an imbalance in participation rates by males and females (pertains to gender equity in athletics only).
3. It is a conference activity or if there is a reasonable expectation that it soon will be.
4. It is sponsored by the Minnesota State High School League (MSHSL) or if there is a reasonable expectation that it soon will be.
5. There is availability of appropriate facilities.
6. There is availability of qualified coaches or supervisory staff.
7. Resources are available to implement and sustain the cost.

C. Process

Potential interscholastic program changes will be reviewed initially by the District Director of Student-Activities in light of the above criteria. The District Director of Athletics and Activities is responsible for forwarding the requests to the superintendent with a recommendation. The superintendent, in turn, will review the request and forward it with a recommendation and supporting data to the School Board for action.

The addition and deletion of levels of competition within an athletic activity will be governed by the number of participants and budget considerations. Where the number of participants in a sport justifies two or more levels of competition at least one assistant coach will be provided for each of the levels below high school level. Sports where specific coaching specialties are required may be allocated additional assistant coaches. Additional coaching assistants might be made available through the use of volunteers in keeping with the goal of providing gender equity in the interscholastic program. Volunteer coaches will be selected using a similar process used to select salaried coaches.

DEFINITIONS:

Intramural: Competition between students and teams of similar ability or levels of development within the same school district.

Extramural: Competition between students and teams of any comparable District 270 school. This may include scrimmages, practices and informal contests with schools in other districts.

Interscholastic: Competition between schools in a conference or league.

MSHSL: Minnesota State High School League Extra-curricular: Organized school activities traditionally carrying no academic credit and occurring primarily after the formal instructional day.